

EXCO MINUTES: 14 DECEMBER 2008

**UMZINYATHI DISTRICT MUNICIPALITY
UMZINYATHI UMASIPALA WESIFUNDA**

MINUTES OF THE ORDINARY MEETING OF THE EXECUTIVE COMMITTEE HELD IN THE CONFERENCE ROOM, CATHEDRAL PEAK HOTEL, DRANKESBURG ON SUNDAY 14 DECEMBER 2008 AT 09H00.

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PRESENT

Councillor	MS Yengwa	-	Mayor
	TH Mchunu	-	Deputy Mayor
	B Brown	-	Member
	AM Shaikh	-	Member
	SR Nyamane	-	Ex Officio

STAFF

Messrs	SN Dubazana	-	Municipal Manager
	TR Malunga	-	Executive Manager Technical Services
	E Bonga	-	Executive Manager Planning and Social Development
	BB Mdletshe	-	Consulting Chief Financial Officer
	SC Mkhwanazi	-	Manager Support Services
	SC Zondi	-	Committee Clerk

1. NOTICE CONVENING THE MEETING

READ

//The meeting convened at 10H09//

2. OPENING OF THE MEETING

Mr SC Mkhwanazi offered a prayer

3. APPLICATION FOR LEAVE OF ABSENCE

Application for leave of absence was received from Councillor FS Mkhize.

RESOLVED

That the leave of absence be granted to Councillor FS Mkhize.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Minutes of the Ordinary Meeting of the Executive Committee held on 24 November 2008.

RESOLVED

That the minutes of the Ordinary Meeting of the Executive Committee held on 24 November 2008 be confirmed.

5. STATEMENTS AND COMMUNICATION BY HIS WORSHIP THE MAYOR

His Worship the Mayor, Councillor MS Yengwa welcomed members and officials in attendance.

A. ITEMS SUBMITTED TO EXCO FOR CONSIDERATION

ITEM A1

EC 1/12/2008

ADOPTION OF LOCAL ECONOMIC DEVELOPMENT STRATEGY

DEPARTMENT: PLANNING AND SOCIAL DEVELOPMENT

ITEM A1 OF 14/12/2008

RESOLVED TO RECOMMEND

1. That the initiative to develop a District LED Strategy and Implementation Plan be endorsed;
2. That the LED Strategy and Implementation Plan be adopted;
3. That the District LED Strategy and Implementation Plan be utilised to guide the implementation of Local Economic Development in the District.

ITEM A2

EC 2/12/2008

ADOPTION OF AGRICULTURAL DEVELOPMENT STRATEGY

DEPARTMENT: PLANNING AND SOCIAL DEVELOPMENT

ITEM A2 OF 14/12/2008

RESOLVED TO RECOMMEND

1. That the initiative to develop a District Agricultural Development Strategy be endorsed;
2. That the District Agricultural Development Strategy be adopted;
3. That the District Agricultural Development Strategy be utilised to guide the implementation.

ITEM A3

EC 3/12/2008

APPROVAL OF THE POLICIES AND PROCEDURES FOR UMZINYATHI DISTRICT MUNICIPALITY

DEPARTMENT: FINANCE

ITEM A3 OF 14/12/2008

RESOLVED TO RECOMMEND

1. That the following policies be reviewed:-

➤ BUDGET POLICY

- TRANSFER OF BUDGET FUNDS POLICY
- BANKING AND INVESTMENT POLICY
- ASSET MANAGEMENT POLICY
- FLEET MANAGEMENT POLICY
- MUNICIPAL SUPPLY CHAIN MANAGEMENT POLICY
- GRANTS AND DONATIONS POLICY
- INDIGENT SUPPORT POLICY
- LAND & ASSET DISPOSAL POLICY
- PETTY CASH POLICY
- TARIFFS POLICY
- CREDIT CARD POLICY
- POLICY ON THE TREATMENT AND VALUATION OF INVENTORY
- RISK MANAGEMENT POLICY
- FINANCIAL REGULATIONS
- INFORMATION TECHNOLOGY AND SECURITY POLICY
- INFORMATION TECHNOLOGY STRATEGY
- IT DISASTER RECOVERY PLAN
- CREDIT CONTROL POLICY
- CELLPHONE TELEPHONE POLICY
- BURSARY POLICY
- PAUPER/INDIGENT POLICY
- PERFORMANCE MANAGEMENT SYSTEM

2. That comments be submitted to the Office of the Municipal Manager.

ITEM A4

EC 4/12/2008

SYSTEM OF DELEGATION

DEPARTMENT: CORPORATE SERVICES

ITEM A4 OF 14/12/2008

RESOLVED TO RECOMMEND

1. That the developed System of Delegated Powers be adopted.

ITEM A5

EC 5/12/2008

APPROVAL OF COUNCILLORS REMUNERATION: PROPOSED INCREASES IN RESPECT OF THE 2008/2009 FINANCIAL YEAR

DEPARTMENT: FINANCE

ITEM A5 OF 14/12/2008

RESOLVED TO RECOMMEND

1. That the proposed increases for councillors remuneration as per government notice No. R 1319 be approved.
2. That the municipality complies with the terms and condition of the government notice No. R 1319 and Chief Director Municipal Administration and Governance circular No. 25 of 2008.

B. ITEMS SUBMITTED TO EXCO FOR INFORMATION

ITEM B1

EC 6/12/2008

HAMPERING OF SERVICE DELIVERY BY INKOSI B SITHOLE

OFFICE OF THE MUNICIPAL MANAGER

ITEM B1 OF 14/12/2008

RESOLVED

1. That the contents of the report be noted.

CLOSURE

MAYOR

DATE